



SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

GLORIA MOLINA

MARK RIDLEY-THOMAS

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

April 13, 2011

TO: William T Fujioka
Chief Executive Officer

FROM: Sachi A. Hamai
Executive Officer

SUBJECT: REVIEW OF ANTIQUATED DEPARTMENT PROCESSES

At the Board of Supervisors' meeting held April 12, 2011, Supervisor Antonovich requested you, in conjunction with the Executive Officer of the Board, to survey department processes and report back on antiquated processes that could be computerized to better serve Los Angeles County residents.

Enclosed is a copy of the transcript to assist you in preparing your report.

SAH:ag

Enclosure

c: Each Supervisor

08041211_AdminMemo2_deptSurveyAnitquated